

 In ExamView Test Manager – once you have delivered an assessment through the LAN to your students and they have completed the assessment, select the test.



• Select *File – Export – Assignment Results as Text*. In the next dialog box, ensure that *Last name, first name* is selected. From the checkboxes: *Student ID, Points earned* and *Percentage*, choose the fields you require. Select *OK*.

🔅 Export Assignment Results as Text	×
Assignment name: New test Student Name Format	
Last name, first name	Field separator: Comma V
O Full name	Insert quotes around fields
 ✓ Student ID ✓ Points earned ✓ Percentage 	
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• Name the assignment file name and click *Save*.

Export Assignment Results as Text				
Save in:	Testing import	~	G 🤌 📂 🖽 -	
Quick access	Name 🛃 Mark Test	^	Date modified 3/14/2019 4:56 PM	Type Text Docu
Desktop				
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This PC	5			,
Network	File <u>n</u> ame:	Mark Test	~	<u>S</u> ave
	Save as type:	Assignment Results as Text (.txt)	~	Cancel

 On the left hand menu there is now *ExamView Score Upload*. Once students have taken an ExamView assessment delivered through your school LAN, the results can be exported from ExamView and then imported into eAlpha.

• On the left hand menu there is now *ExamView Score Upload*.



• Click on the Upload Assessment Score button.



https://www.ealpha.info/schools_1/assesment_info

• Type a name for your assessment in the Assessment Name section. Select Choose a file then navigate to the location where you have saved your exported ExamView assessment scores text file. Then select Submit.



• Your assessment scores are now available under the list of Assessment Name.



https://www.ealpha.info/schools_1/get_assesment_details/4844500438482944/1

• The scores are now available to view. You can sort the results on either *Points Scored* or *Percentage* by clicking on those headings.



• You can edit the name of the assessment or upload a new ExamView assessment file from the *Edit* button.

